



**Lebanese American University**

**UNIVERSITY SCHOLARSHIP PROGRAM - V  
AID-268-A-13-00004**

**QUARTERLY PROGRESS REPORT**

*Report number 1*

**REPORTING PERIOD:**

October – December 2013

**Mr. Abdo Ghie**

**SUBMITTED TO:**

**UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT  
(USAID)**

**Sep. 17, 2015**

## Table of Contents

<i>IMPACT SUMMARY AS OF DECEMBER 2012</i> .....	3
<i>PROGRESS SUMMARY</i> .....	6
<b><i>Program Summary</i></b> .....	9
<i>Progress during this Quarter – Key Achievements</i> .....	9
<i>Detailed Progress</i> .....	9
<i>I - Dissemination</i> .....	9
<i>II- Visiting public high schools</i> .....	10
<i>Challenges during this Quarter</i> .....	10
<i>Planned Activities for next Quarter</i> .....	11
<i>Internal Control Procedures</i> .....	11
<i>I- Compliance with Eligibility Requirements Process:</i> .....	11
<i>Annexes</i> .....	13

# IMPACT SUMMARY AS OF DECEMBER 2012

## USP V - Year I PMP

Indicator Number	Activity	Indicator	Target unit	Rationale Behind Targets		Year I (Oct 2012 to Sep 2013)						
					Baseline	Target Year I	Q1	Q2	Q3	Q4	Achieved Year I	Comments
Standard Indicators												
1		Number of individuals from underserved and/or disadvantaged groups accessing tertiary education programs	scholars	As per agreement		54						
2		Number of individuals from underserved and/or disadvantaged groups trained as a result of USG Investments Involving Higher Education Institutions	scholars (Total)	As per agreement		54						
			Outside Beirut & Mount Lebanon Scholars	USAID guidance: at least 70% from outside Beirut & Mount Lebanon		38						
Life of Project Indicators												
3	Percentage of students with sustained academic average throughout the project lifetime as reflected in their cumulative GPA	Determines students commitment and effectiveness of academic advising	% of scholars	As per agreement	90%	70%						
4	Retention & Graduation Rates	Students willingness / ability to succeed in the program	Number of scholars	As per agreement	NA	95%						
5	Percentage of students graduating with a cumulative GPA above 3	Indicator of number of distinguished students	% of scholars	As per agreement	NA	80%						
6	Percentage of students assuming leadership roles at LAU	Measure success of student-training-student	% of scholars	As per agreement	80%	80%						
7	Percentage of admitted students prepared for the labor market	Measures student readiness to compete in the labor market	% of scholars	As per agreement	NA	95%						

8	Percentage of admitted students not enrolled in a graduate study program and employed 3-6 months after graduation from LAU	Measure correlation between academic majors, career services, experiential learning and internship opportunities	% of scholars	As per agreement	NA	70%						
<b>Outreach: Advertisement and Production</b>												
9	Design Application, Brochure, Website, poster...	Promotional Materials Developed	Number of Promotional Materials Developed		4	4	4					
10	Advertising in leading newspapers	USP V advertised in 3 newspapers	Number of Advertisement	4 in each of the three newspapers	12	12	3					
11	LAU personnel highlighting USP V during their appearances in Lebanese Radio & TV stations	Number of media appearances	Media appearances	Generate more publicity for USP V	1	1	1					
12	Distribute the USP V brochure to public high schools throughout Lebanon	USP V brochure distributed	Number of Brochures	Increase coverage and advertisement	7000	7000						
13	Distribute the USP V brochure to public high schools throughout Lebanon	Number of Public Schools Receiving Brochures and promotional items	Public high schools	Promote USP V directly in schools	239	240						
14	Admissions officers distribute Admissions & F.A. applications	Number of applications distributed	applications	Facilitate the task of filling the application	4945	5000						
15	Send electronic copies of the USP V brochure to LAU alumni & friends	USP V brochure sent electronically	LAU alumni & friends	USP III covered 15950 address	15949	15950	18396					
16	Promote USP V award in magazine, Alumni bulletin, president's report and Social Media	USP V Award promoted	LAU magazine, Alumni bulletin, president's report and Social Media	Promote USP V broadly	4	4	2					Facebook & Twitter
<b>Recruitment</b>												
17	LAU Admission officers schedule meetings with public school principals & visit them & present USP V to their students	Number of public high schools visited	Public high schools	Promote USP V directly in schools	239	240	78					
		Number of public technical schools visited	Technical schools	Promote USP V directly in schools		30						

18		Number of Students attended LAU school visits	approximate number of students in the public school	Promote USP V directly in schools	USP III reached out to 17341 students	15000	6086						
<b>Career Counseling</b>													
19	Organize a special career counseling workshop for the top 150 interviewed candidates	Number of scholars attending the career counseling workshop	Number of scholars		108	120							
<b>Orientation</b>													
20	Invite scholars to a special multi-day orientation program given by the USP V:director/coordinator/faculty/ and staff and student mentors/orientation leaders	Number of scholars attending the multi-day orientation program	Number of scholars	The number of recipients of this award is 54	85	54							
21		Number of Orientation Sessions held for USP-III Scholars	sessions	USP V specific orientation and LAU general orientation	2	2							
<b>Housing and Other Facilities</b>													
22	Admit Students to LAU Dorms or LAU sponsored housing	Number of Scholars admitted to student housing	scholars (Total)	as per the award	76	38							
<b>Intensive English and Tutoring</b>													
23		Number of Scholars admitted to intensive English - one semester	scholars (Total)	Estimate: same % of USP III	22	14							
24		Number of Scholars admitted to intensive English - two semesters	scholars (Total)	Estimate: same % of USP III	14	9							

## PROGRESS SUMMARY

### USP V - Year I Work Plan

Activities	Output	Status	Owner	Q1			Q2			Q3			Q4		
				Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014
Advertisement and Production															
Design new and comprehensive Admission and Financial Aid applications	Design completed	Completed	AVP EM	x	x	x									
Secure MEHE authorization to visit public schools and follow up on MEHE informative letter sent to schools	MEHE and public schools informed	Completed			x										
Advertise in leading newspapers and social media in Lebanon	Advertisement complete	In Progress	AVP EM		x	x	x	x							
Develop a USP V brochure	USP V brochure developed	Completed	AVP EM	x	x										
Secure USAID concurrence on the advertising materials	USAID approval collected	Completed													
Schedule meetings with public school principals including technical schools, visit them, & present USP V to their students	Public high schools visited & USP V presented	In Progress	Admission Offices		x	x	x	x	x						
Distribute Admission and FA applications to public schools	Admission & F.A. applications distributed	In Progress	Admission Offices		x	x	x	x	x						
Distribute the USP V brochure to public high schools throughout Lebanon	USP V brochure distributed	In Progress	Admission Offices		x	x	x	x	x						
Send electronic copies of the USP V brochure to LAU alumni & friends	USP V brochure sent electronically	Completed	AVP EM			x									
Recruitment & Selection															
Receive applications	Applications received	In Progress	Admission Offices		x	x	x	x	x						
Review submitted applications and highlight missing documents	applicants are informed about missing documents		Admission Offices		x	x	x	x	x	x					
Align with the testing office on specific testing windows for USP V applicants	Testing dates set	In Progress				x	x	x							

Identify students who will be invited for testing based on their high school grades	Scholars invited for testing		AVP EM& Admission Offices								x	x	x			
<b>Schedule meetings for overall review of students database: region, gender, school grades, English and sophomore exam grades</b>	Students evaluated		Selection Committee								x	x	x	x		
Identify a list of top candidates who will be invited for interviews	Scholars invited for Admissions and Financial Aid interviews		AVP EM& Admission Offices									x	x	x	x	
Collect BAC II and technical Baccalaureate results of shortlisted candidates	BAC II results collected		Admission Offices											X	X	
<b>Schedule meetings for the review of tested students database: region, gender, school grades, English and sophomore exam grades, interview performance, financial aid assessment and BAC II results</b>	Students evaluated		Selection Committee										x	x	x	
Select a preliminary list of 54 finalists	54 scholars highlighted for potential selection		Selection Committee										x	x	x	
Create a waiting list of 2 <sup>nd</sup> tier applicants	Waiting list created		Selection Committee										x	x	x	
Send provisional acceptances to the selected 54 applicants	54 provisional acceptances sent		Admission Offices											x	x	
Send final acceptances to the selected 54 applicants	Final 54 acceptances sent		Admission Offices											x	x	x
Collect the signature of accepted scholars on anti-terrorist certifications	Anti-terrorist certificates signed by all selected scholars		Admission Offices											x	x	x
Provide USP V scholars with written confirmation of their scholarship & its details	Scholars receive their confirmation letters		Admission Offices											x	x	x
<b>Career Counseling</b>																
Organize a special career counseling workshop for the top candidates among those interviewed	Special workshop organized		AVP EM/ OCE											x		
<b>Orientation</b>																

Organize special multi-day orientation program given by the USP V director/coordinator/staff and student mentors	Multi-day orientation program organized		OCE												x	x
Invite scholars to attend LAU's general orientation program	General orientation program attended		OCE												x	x
Assist in opening bank accounts	Bank accounts opened		OCE												x	x
Provide scholars with email accounts	Email accounts provided to scholars		OCE												x	x
Collect scholars' signature on Memorandum of Understanding explaining the conditions of the scholarship & the responsibilities of LAU & the student	Memorandum of Understanding signed		OCE												x	x
<b>Housing and Other Facilities</b>																
Assign rooms for scholars who must stay in LAU sponsored dorms	Rooms Assigned		OCE													x
Welcome scholars in LAU dorms	Scholars welcomed		OCE													x
<b>Academic Formation</b>																
Advise scholars for registration purposes	Scholars advised & registered		OCE													x
<b>Project Material</b>																
Submit along with the annual report all project material used in Y1	Submit advertng documents, acceptance and anti-terrorism certification, career workshop material and orientation manuals															x
<b>Extra-curricular Activities and Leadership</b>																
<b>Not Applicable to Year 1</b>			OCE													
<b>Career Development and Internships</b>																
<b>Not Applicable to Year 1</b>			OCE													



## **Program Summary**

1. Duration: the period of the agreement is September 30, 2013 to September 29, 2019
2. Objectives: LAU to enroll as of Fall 2014, 54 academically qualified and financially needy male and female students with demonstrated potential for leadership and civic engagement from both rural and urban areas, representing Lebanon's diverse confessional makeup.
3. Scope:
  - a. Students with regular baccalaureate degree may be enrolled in one the following 21 majors: Business, Chemistry, Communication Arts, Computer Science, Economics, Education, English, Graphic Design, Hospitality and Tourism Management, Mathematics, Nursing, Nutrition, Political Science, International Affairs, Psychology, Social Work, Civil Engineering, Computer Engineering, Electrical Engineering, Industrial Engineering and Mechanical Engineering.
  - b. Students with a technical baccalaureate degree may be enrolled in one of the following 8 majors: Business, Communication Arts, Education, Hospitality and Tourism Management, International Affairs, Nursing, Political Science and Psychology.
  - c. The award will cover: Tuition fees for the duration of the program including one preparatory year if needed, Medical Insurance, Book allowance, Student housing or Transportation Allowance, a Monthly Stipend for a maximum of 11 months per year and a Laptop.
4. Key Activities and Phases:
  - a. Advertisement and production
  - b. Recruitment
  - c. Orientation
  - d. Housing and other facilities
  - e. Intensive English and Tutoring
  - f. Academic Formation
  - g. Extra-curricular activities and Leadership
  - h. Career Development and Internships

## **Progress during this Quarter – Key Achievements**

The focus in Quarter I was on developing advertising materials which fully communicate USP V terms and conditions to all potential candidates targeted in public high schools. Also and in order to increase the program's exposure a newspaper advertisement was developed and scheduled to be published several times throughout the recruitment phase.

## **Detailed Progress**

### **I - Dissemination**

#### *a. Ministry of Education and Higher Education*

On October 7, 2013 Assistant Vice President for Student Development and Enrollment Management sent a letter to the Director General of the Ministry of higher Education asking for his support and authorization to start visiting public high schools.

On October 28, 2013 an official memo was issued by the Ministry of Education accepting our request.

Also on November 12, 2013 Assistant Vice President for Student Development and Enrollment Management sent a letter to the Director General of the Ministry of technical Education asking for his support and authorization to start visiting technical public high schools.

*b. Newspaper advertisements (Annex 1)*

On November 19 we received USAID approval on the newspaper advertisement content and outlets. Accordingly we advertised USP V in 3 out of the 5 planned newspapers in the month of December 2013:

- As Safir (December 9)
- Al Balad (December 17 first page)
- L'Orient le jour (December 26)

*c. Brochures and applications*

In Quarter I LAU designed and printed 9500 flyers (Annex 2), 1000 posters (Annex 3) and 7300 Admission and Financial Aid applications (Annex 4). These advertising documents will be sent and distributed to public high schools during the recruitment visits. These documents were cleared and approved by USAID on November 25.

*d. Media appearance*

On November 2, 2013 Assistant Vice President for Student Development and Enrollment Management highlighted USP V during his live interview on Al Future TV in “Alam Al Sabah” program. (Annex 5)

*e. Alumni and friends*

On November 27 an email announcing USP V and all its relevant information was sent electronically to our Alumni and friends.

*f. Web*

[www.lau.edu.lb/usp](http://www.lau.edu.lb/usp) was updated to reflect USP V new modified recruitment conditions and application. The address was promoted in our newspaper advertisements, will be communicated to all public high schools, and was added to USP publications (brochures and applications).

*g. Facebook and Twitter*

On December 3, 2013 and after collecting USAID approval on the content, a USP V Advertisement was published on Facebook and twitter. (Annex 6)

## *II- Visiting public high schools*

During the months of November and December 2013, LAU visited 78 public high schools across the different regions of Lebanon. During these visits LAU admission personnel met and communicated USP V to 6086 students. Attached are some pictures of public high schools visited so far (Annex 7) showing LAU personnel presenting and discussing USP V with public high school students.

## *Challenges during this Quarter*

No major challenges were faced during quarter one of implementation. The project is running timely and accurately as per the agreed work plan.

## **Planned Activities for next Quarter**

The main activities that will be undertaken during quarter II are:

- 1- Run additional USP V advertisements in local newspapers
- 2- Visit the remaining public high schools and plan technical schools visits
- 3- Start screening the received applications and request missing documents.

## **Internal Control Procedures**

### **I- Compliance with Eligibility Requirements Process:**

LAU is advertising the program in five leading newspapers and is visiting all public high schools of Lebanon to provide equal opportunity to all potential beneficiaries. Non-cooperative schools are reported to the ministry of education and re-contacted to schedule visits. As of next quarter applications will start to be received and checked by the admission / financial aid teams.

Throughout the selection process LAU will ensure the scholarship is given only to eligible undergraduate students in different ways:

1. The eligibility requirements are detailed in the flyer under the section “Who could Join USP V”
2. They are listed on USP website <http://www.lau.edu.lb/usp>
3. They are explained to students by the admission team during school visits
4. When a new application is received, the admission team checks compliance with each of the below criteria:
  - a. “Be enrolled in a public high school for at least the last 3 years of secondary education and expected to complete the baccalaureate degree during summer 2014”: official school transcripts proving the student has been enrolled in an official school for the last 3 years of secondary education and the last year is academic year 2013 -2014
  - b. “Be a Lebanese Citizen”: copy of the official Lebanese ID or individual civil record
  - c. “Not be registered at any university or have completed studies at any university”: official school transcript proving the student is registered in academic year 2013 – 2014
  - d. “Is not holder of an America Citizenship”: this is addressed in the application question number 7 as well as in the final admission letter in which the student certifies that he does not hold a US citizenship and that if this information is proven wrongful he/she will be dismissed from the program.

If any of the above document is not available the application is placed on hold and the student is re-contacted, if the student provides the missing documents the application is processed, if the student miss to provide the missing documents and prove his eligibility the application is placed on hold and he/she will not be considered in the next selection phases

5. Also when a new application is received, the financial aid team reviews it and ensures all required supporting documents are attached to it, such as parent’s employment letter, salary certification, owned property, rent contracts, family civil record, insurance and loan contracts... Missing documents are identified and communicated to students for completeness, files should be completed as soon as possible, ideally when students visits LAU to take the entrance exams and latest on the interview date for some exceptional cases in which the student lives very far. Every file is studied separately; data related to parents work, number of siblings, income, expense and assets owned is entered into a system which returns a financial aid assessment for each case (High need, Average need, Low need). Students shortlisted for interviews are asked to show up with their parents for a financial aid interview as well which aims to better understand their financial aid situation and

clarify any conflict in their files. The system assessment and the financial aid director assessment /comments after the interview are added to the students' database and are considered as one key element during the final selection phase.

6. SAT scores are verified by the admission staff: the student is asked to send an official copy of his grades directly to LAU, if not he is then asked to share his username name and password with the admission team so that they validate the scores online.
7. Internal sophomore and English Entrance exams are corrected and graded by a separate dedicated LAU testing team; results are shared with the selection committee and included in the student database. Students who fail the sophomore exam are eliminated and not considered in the next selection phases, students who fail or score low in the English Entrance exam may be re-contacted to resubmit it a month later.
8. Usually the official baccalaureate results are out by the time LAU starts calling students for interviews. When calling the shortlisted students to schedule an interview LAU asks about their results, if it is below 12/20 no interview is scheduled.
9. Before signing the final acceptance / admission letter the student is asked to present an official transcript of his Lebanese Baccalaureate exam results in order to ensure they scored no less than 12/20.
10. During the interview several questions are raised to understand the student involvement in service and community activities.
11. The acceptance letter signed by the student before enrollment clarifies that they have to register as full-time students at all times.
12. Finally, when enrolled the program coordinator and his team checks continuously the academic performance of USP scholars and ensures they are registered as full-time students.



الاثنين 09-12-2013 العدد 12647

13



**الجامعة اللبنانية الأميركية (LAU)  
والوكالة الأميركية للتنمية الدولية (USAID)**

**تطلقان للسنة الرابعة على التوالي منحة جامعية  
كاملة لطلاب الثانويات الرسمية والمهنية**

تعلن الجامعة اللبنانية الأميركية (LAU) أنه وبدعم من الشعب  
الأمريكي من خلال الوكالة الأميركية للتنمية الدولية (USAID)  
ستقوم بإطلاق برنامج هدفه توفير التعليم الجامعي لأربعة  
 وخمسين طالب وطالبة من الثانويات الرسمية والمهنية يتم  
اختيارهم بالتساوي من حيث الجنس من المحافظات الست  
من مختلف أرجاء لبنان. بعد ملاءمتهم الشروط الموضوعه  
لهذه الغاية. علماً أن انتساب الطلاب الجدد إلى الجامعة  
سيتم اعتباراً من فصل الخريف ٢٠١٤.

يؤمن هذا البرنامج القسط الجامعي السكن الطلابي أو بدل  
نقله التأمين الصحي، بدل كتب علاوة نفقات شهرية وجهاز  
كمبيوتر شخصي لكل المنتسبين طوال فترة الدراسة الجامعية.  
ستبلغ مكاتب القبول في الجامعة اللبنانية الأميركية وخلال  
الفترة الممتدة بين تشرين الثاني ٢٠١٣ و كانون الثاني ٢٠١٤.  
الثانويات الرسمية والمهنية اللبنانية بتفاصيل هذا البرنامج  
وشروط الانتساب إليه للراغبين وستتولى الجامعة توزيع  
المنشورات والمطبوعات الخاصة ببرنامج دعم المنح الجامعية  
(University Scholarship Program).

إن الموعد النهائي لتقديم الطلبات إلى البرنامج هو ٣١ آذار ٢٠١٤  
لمزيد من المعلومات الرجاء الاتصال بكتب القبول:

بروت	بريد
Tel. 01-786 464/96 ext. 1250	Tel. 00-67 254/152 ext. 2591
admission@launiversity.edu.lb	admission.lb@launiversity.edu.lb

مراجعة الموقع الإلكتروني للجامعة:  
www.lau.edu.lb/usp



**USAID**  
FROM THE AMERICAN PEOPLE



جامعة اللبنانية الأمريكية  
Lebanese American University

الجامعة اللبنانية الأمريكية (LAU)  
والوكالة الأميركية للتنمية الدولية (USAID)  
تطلقان للسنة الرابعة على التوالي  
منحة جامعية كاملة لطلاب الثانوية الرسمية والمهنية

تعلن الجامعة اللبنانية الأمريكية (LAU) أنه وبدعم من الشعب الأمريكي من خلال الوكالة الأميركية للتنمية الدولية (USAID) ستقوم بإطلاق برنامج هدفه توفير التعليم الجامعي لأربعة وخمسين طالب وطالبة من الثانويات الرسمية والمهنية يتم اختيارهم بالتساوي من حيث الجنس من المحافظات الست من مختلف أرجاء لبنان. بعد ملاءمتهم الشروط الموضوعه لهذه الغاية. علماً أن انتساب الطلاب الجدد إلى الجامعة سيتم اعتباراً من فصل الخريف ٢٠١٤.

يؤمن هذا البرنامج القسط الجامعي، السكن الطائفي أو بدل نقل، التأمين الصحي، بدل كتب، علاوة نفقات شهرية وجهاز كمبيوتر شخصي لكل المتسقين طوال فترة الدراسة الجامعية. سنبعث مكاتب القبول في الجامعة اللبنانية الأمريكية وخلال الفترة الممتدة بين تشرين الثاني ٢٠١٣ و كانون الثاني ٢٠١٤، الثانويات الرسمية والمهنية اللبنانية بتفاصيل هذا البرنامج وشروط الإنتساب إليه للمراغبين وستتولى الجامعة توزيع المنشورات والمطبوعات الخاصة ببرنامج دعم المنح الجامعية (University Scholarship Program)

إن الموعد النهائي لتقديم الطلبات إلى البرنامج هو ٣١ آذار ٢٠١٤.  
لمزيد من المعلومات الرجاء الإتصال بمكتب القبول.



**USAID**  
FROM THE AMERICAN PEOPLE



**LAU**  
لبنانية أمريكية  
Lebanese American University

**La Lebanese American University (LAU)  
et l'Agence Américaine pour le  
Développement International (USAID)**

**offrent, pour la quatrième année consécutive,  
une bourse d'étude aux étudiants libanais  
des écoles publiques et techniques.**

Grâce au soutien du peuple américain à travers l'USAID, LAU annonce le lancement du programme University Scholarship Program (USP) dont le but est d'offrir une bourse d'étude universitaire à 54 étudiants libanais des écoles publiques. Les étudiants qui bénéficieront de la bourse seront sélectionnés équitablement tout en assurant un juste équilibre entre les sexes et entre toutes les régions du territoire libanais et ce dans le cadre des termes et conditions du programme. Les boursiers commenceront leurs études à LAU en automne 2014.

Le programme offre une bourse d'étude complète comprenant le logement (ou les frais de transport), l'assurance médicale, une allocation de livres, une indemnité mensuelle ainsi qu'un ordinateur portable (Laptop) pour chaque étudiant et ce pour toute la période des études.

Entre les mois de novembre 2013 et janvier 2014, le personnel des bureaux d'admission de l'Université LAU visiteront les écoles publiques pour expliquer en détail le programme ainsi que les conditions d'admissions. Des prospectus seront aussi distribués.

**La date limite pour déposer les demandes d'admission  
pour le programme USP sera le 31 Mars 2014.**  
Pour plus de renseignements, prière de consulter le site internet  
[www.lau.edu.lb/usp](http://www.lau.edu.lb/usp) ou de contacter le bureau des admissions

**Beirut**  
Tel. 01 786 456/64 poste 1355  
admissions.lb@lau.edu.lb

**Beirut**  
Tel. 09 541 254/62 poste 2191  
admissions.lb@lau.edu.lb [www.lau.edu.lb/usp](http://www.lau.edu.lb/usp)



## Annex 2: USP V Flyer

**USP V SELECTION PROCESS:**

- November 2013 – March 2014:** Recruitment phase and application completeness
- April 2014 – June 2014:** Review of applications and students shortlisting for exams (English Entrance and Sophomore Exams)  
Selection criteria: application completeness and high school grades
- June 2014 – August 2014:** Interview period  
Selection criteria: high school grades, entrance exam results and official Lebanese baccalaureate score
- July 2014 – September 2014:** Final selection  
Selection criteria: high school grades, entrance exam results, interview results, official Lebanese baccalaureate score and financial aid assessment




### University Scholarship Program (USP V) at LAU



**LAU**

**Contact us:**

**Admissions Office**  
Beirut Campus  
P.O. Box 13–5053  
Chouan Beirut 1102 2801  
Lebanon  
Tel: 01 786464/56 ext 1355  
Fax: 01 786454  
admissions.beirut@lau.edu.lb

**Admissions Office**  
Byblos Campus  
P.O. Box 36  
Byblos  
Lebanon  
Tel: 09 547254/62 ext 2191  
Fax: 09 546560  
admissions.byblos@lau.edu.lb

[www.lau.edu.lb/usap](http://www.lau.edu.lb/usap)









The Lebanese American University (LAU) is pleased to introduce and launch the University Scholarship Program (USP V) that aims to provide undergraduate scholarships to 54 promising public high school students from all 6 governorates of Lebanon.

This program is made possible with the support of the American people through the United States Agency for International Development (USAID). USP V is very ambitious, generous and opens the door to a whole new generation of Lebanese to access university education at LAU.

#### WHO COULD JOIN USP V?

- To be eligible to apply to LAU under USP V, you should:
- Be enrolled in a public high school for at least the last 3 years of your secondary education and expected to complete your baccalaureate during summer 2014
  - Obtain a minimum of 12/20 on your official Lebanese Baccalaureate exam
  - Demonstrate your financial need status by completing the USP V Financial Aid Application
  - Be a Lebanese citizen
  - Obtain the minimum required scores on tests and exams as set by LAU
  - Demonstrate past and present performance of service and community activities
  - Not be registered at any university or have completed studies at any university
  - Register at LAU as a full-time student at all times

#### PROGRAMS YOU MAY APPLY FOR UNDER USP V

If you have a regular baccalaureate degree, you may apply to the following 21 majors in USP V:

- |                            |   |
|----------------------------|---|
| 1) Business*               | 12) Hospitality and Tourism Management* |
| 2) Chemistry*              | 13) Industrial Engineering*             |
| 3) Civil Engineering*      | 14) International Affairs*              |
| 4) Communication Arts*     | 15) Mathematics*                        |
| 5) Computer Engineering*   | 16) Mechanical Engineering*             |
| 6) Computer Science*       | 17) Nursing*                            |
| 7) Economics*              | 18) Nutrition*                          |
| 8) Education*              | 19) Political Science*                  |
| 9) Electrical Engineering* | 20) Psychology*                         |
| 10) English*               | 21) Social Work*                        |
| 11) Graphic Design*        |   |

If you have a technical baccalaureate degree, you may apply to the following 8 majors in USP V:

Major	Technical Field of Study
Business	Business
Communication Arts	Communication Arts
Education	Education
Hospitality and Tourism Management	Hospitality Management
International Affairs	Political Science
Nursing	Nursing
Political Science	Political Science
Psychology	Psychology

Check the following link: <http://admissions.lau.edu.lb/undergraduate/programs.php> for details regarding opportunities to enroll in a minor emphasis (such as sociology, digital media, business...) offered under select majors.

You may as well acquire a teaching diploma in the following majors: Chemistry, Education, English, Mathematics, and Psychology.

#### WHAT DOES USP V COVER?

If you are accepted, USP V will cover the following:

- Full tuition fees for the duration of your program (as per LAU's academic regulations), including one preparatory year if needed in certain program
- Medical Insurance
- Book allowance
- Student housing or transportation allowance
- A monthly stipend for a maximum of 11 months per year
- Laptop

\* Beirut or Byblos campus    \* Byblos campus only    \* Beirut campus only

#### HOW TO APPLY TO USP V?

To apply, you should submit the following required application documents:

- USP V Applications for Admission and for Financial Aid prior to March 31, 2014 to the Admissions Office in Beirut or Byblos
- Official high school transcript of the last three years sent directly to LAU's Admissions Office in a sealed and stamped envelope
- English proficiency proof by submitting one of the below:
  - SAT I writing section
  - Official score of the Test of English as a Foreign Language (TOEFL)
  - English Entrance Exam (EEE) administered at LAU if a or b are not available
- Certified copy of the official Lebanese Baccalaureate when available
- Two recent passport-size colored photos taken within the past six months
- Clear photocopy of your identity card or individual civil record
- All financial aid required documents specified in the application

#### Notes:

- The Application for Admission form may be downloaded at: [www.lau.edu.lb/usap](http://www.lau.edu.lb/usap)
- To register for the SAT, please visit the College Board's website at: [www.collegeboard.org](http://www.collegeboard.org)
- When registering for the TOEFL or SAT I, use LAU's code: 2595.
- The English Entrance Exam (EEE) is administered by LAU for shortlisted students. Details will be communicated to selected students by LAU admission team.
- To learn more about USAID you may visit their website at: <http://www.usaid.gov/lebanon>





### Annex 3: USP V Poster

**USAID**  
FROM THE AMERICAN PEOPLE

**LAU**  
الجامعة اللبنانية الأمريكية  
Lebanese American University

الجامعة اللبنانية الأمريكية (LAU)  
والوكالة الأميركية للتنمية الدولية (USAID)  
تطلقان للسنة الرابعة على التوالي

## منحة جامعية كاملة

لطلاب المدارس الرسمية والمهنية



يؤمن هذا البرنامج

- القسط الجامعي
- جهاز كمبيوتر شخصي
- السكن الطالب أو بدل نقل
- التأمين الصحي
- بدل كتب
- علاوة نفقات شهرية
- لا تتجاوز ١١ شهر

لكل المنتسبين طوال  
فترة الدراسة الجامعية.

الموعد النهائي لتقديم الطلبات  
هو ٣١ آذار ٢٠١٤

المزيد من المعلومات يرجى الاتصال بمكتب القبول:

بيروت	جديل
Tel. 01 786464/56 ext. 1355	Tel. 09 547254/62 ext. 2191
admissions.beirut@lau.edu.lb	admissions.byblos@lau.edu.lb

ملاحظة: الموقع الإلكتروني للجامعة  
www.lau.edu.lb/usp



University Scholarship Program (USP V) at LAU  
**Admission and Financial Aid Application**  
**for Fall 2014**



University Scholarship Program (USP V) at LAU  
**Admission and Financial Aid Application**  
for Fall 2014





Attracting and retaining distinguished faculty  
Attracting and retaining DIVERSE STUDENTS & En  
Creating opportunities for rigorous research and for  
EXCELLENCE socio-economically and working on pr  
Merit scholarship committed to excellence in s  
and distinguished faculty who excel in teaching financial ai

opportunities, academic excellence, I



unity  
ed staff committed to excellence in service d Le

excellence, students centeredness, civic ngagement, the education scholarsh

## List of documents to be submitted

You should submit the following required documents along with your application:

- ☐ Official high school grades of the last three years sent directly to LAU's Admissions Office in a sealed and stamped envelope
- ☐ English proficiency proof by submitting only one of the below:
  - a. SAT I writing section
  - b. Official score of the Test of English as a Foreign Language (TOEFL)
  - c. English Entrance Exam (EEE) administered by LAU if a or b are not available
- ☐ Certified copy of the official Lebanese Baccalaureate when available
- ☐ Two recent passport-size colored photos taken within the past six months
- ☐ Clear photocopy of your identity card or individual civil record
- ☐ All financial aid required documents (see attached check list at the end)

Please note that incomplete applications or applications with missing supporting documents will not be processed

## Selection process phases

- November 2013 - March 2014      Recruitment phase and application completeness
- April 2014 – June 2014      Review of applications and students shortlisting for exams (English Entrance and Sophomore Exams)  
Selection criteria: application completeness and high school grades
- June 2014 – August 2014      Interview period  
Selection criteria: high school grades, entrance exam results and official Lebanese baccalaureate score
- July 2014 – September 2014      Final selection  
Selection criteria: high school grades, entrance exam results, interview results, official Lebanese baccalaureate score and financial aid assessment

Please note that only the IDs of the shortlisted students who are invited to exams or interviews will be posted at [www.lau.edu.lb/usp](http://www.lau.edu.lb/usp) ; if your ID number is not posted online, this means that your application was not successful.

Failure to attend scheduled exams or interviews will result into withdrawal from the program.

## Notes

- To register for the SAT, please visit the College Board's website at: [www.collegeboard.org](http://www.collegeboard.org)
- When registering for TOEFL or SAT I, use LAU's code: 2595
- The English Entrance Exam (EEE) is administered by LAU for shortlisted students. Details will be communicated to selected students by LAU admission team. The test preparation material may be downloaded at <http://admissions.lau.edu.lb/files/eee-test-prep.pdf>
- Depending on your choice of major the Sophomore exam covers 3 out of the following subjects: mathematics, physics, chemistry, life science, general science, philosophy and economics.
- To learn more about USAID you may visit their website at: <http://www.usaid.gov/lebanon>

## Application Deadline

The Admission and Financial Aid applications must be submitted to the Admissions Office in Beirut or in Byblos and received prior to **March 31, 2014**

Attracting and retaining distinguished faculty  
 and retaining **DIVERSE STUDENTS** & Ex  
 creating opportunities for rigorous research and for  
**EXCELLENCE** socio-economically and working on pr  
 it scholarship committed to excellence in s  
 and distinguished faculty who excel in teaching financial ai  
 opportunities, academic excellence



and staff committed to excellence in service d Le  
 excellence, students centeredness, civic ngagement, the education scholarsh



**USAID**  
FROM THE AMERICAN PEOPLE



**APPLICATION FOR ADMISSION TO LAU  
UNIVERSITY SCHOLARSHIP PROGRAM (USP V)  
ACADEMIC YEAR 2014-2015**

**For University Use Only**

**PHOTO**

ID # ..... Date Received .....

(USE BLOCK LETTERS. USE DRY INK, APPLICATION WRITTEN IN PENCIL WILL BE REJECTED)

**1. Name in Arabic (as in official documents)**

.....  
إسم العائلة                                      إسم الأب                                      الإسم الأول

**Name in English (as in official documents)**

.....  
First Name                                      Father's / Middle Name                                      Family Name

**Mother's Full Maiden Name**

.....  
First Name                                      Father's / Middle Name                                      Family Name

**2. Gender**

☐ M   ☐ F

**3. Marital Status**

☐ single   ☐ engaged   ☐ married   ☐ divorced

If you are single or engaged, do you have plans to be married soon? ☐ No   ☐ Yes, when .....

**4. Place of Birth**

City .....

Country.....

**5. Date of Birth**

.....

Day / Month / Year

**6. Civil Record Data**

Governorate / محافظة ..... Caza / قضاء .....

City / مدينة ..... Town / بلدة .....

**7. What is your current nationality?**

.....

Do you have another nationality? ☐ Yes   ☐ No

If yes which one? .....

Are you a USA asylum seeker or refugee?

☐ Yes   ☐ No

**8. Address (to be used for communication)**

Building ..... Street ..... P.O. Box .....  
City ..... Country ..... Email .....  
Telephone ..... Fax ..... Applicant's Mobile .....

USPV ADMISSION APPLICATION

3



9. Do you prefer: ☐ student housing or ☐ transportation allowance

why .....

10. Do you prefer to join:

☐ Beirut campus or ☐ Byblos campus

11. Name of person to contact in case of emergency .....

Relationship ..... Telephone .....

12. If you have a regular baccalaureate degree, you may apply to the following 21 majors in USP V. Mark your three choices of majors in order of preference (1 = most preferred, and 3 = least preferred).

It is compulsory that you select the 3 majors from the below listed choices. It is mandatory to explain in page 14 of this application why you are applying for these majors and how your choices can enable you to help your community and Lebanon. (You may write in English or Arabic.)

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Business             | <input type="checkbox"/> Economics                        | <input type="checkbox"/> Industrial Engineering | <input type="checkbox"/> Political Science |
| <input type="checkbox"/> Chemistry            | <input type="checkbox"/> Education                        | <input type="checkbox"/> International Affairs  | <input type="checkbox"/> Psychology        |
| <input type="checkbox"/> Civil Engineering    | <input type="checkbox"/> Electrical Engineering           | <input type="checkbox"/> Mathematics            | <input type="checkbox"/> Social Work       |
| <input type="checkbox"/> Communication Arts   | <input type="checkbox"/> English                          | <input type="checkbox"/> Mechanical Engineering |  |
| <input type="checkbox"/> Computer Engineering | <input type="checkbox"/> Graphic Design                   | <input type="checkbox"/> Nursing                |  |
| <input type="checkbox"/> Computer Science     | <input type="checkbox"/> Hospitality & Tourism Management | <input type="checkbox"/> Nutrition              |  |

Check the following link <http://admissions.lau.edu.lb/undergraduate/programs.php> for details regarding opportunities to enroll in a minor emphasis (such as sociology, digital media, business...) offered under select majors. Note that this scholarship covers studies at the undergraduate level only.

13. If you have a technical baccalaureate degree, you may apply to one of the following 8 majors in USP V. Mark your choice of major in the table below:

Major	Technical Field of Study
<input type="checkbox"/> Business	Business
<input type="checkbox"/> Communication Arts	Communication Arts
<input type="checkbox"/> Education	Education
<input type="checkbox"/> Hospitality and Tourism Management	Hospitality Management
<input type="checkbox"/> International Affairs	Political Science
<input type="checkbox"/> Nursing	Nursing
<input type="checkbox"/> Political Science	Political Science
<input type="checkbox"/> Psychology	Psychology

Only students with the technical field of studies listed in the second column of the above table are eligible to apply to USP V.

14. Do you like to acquire a teaching diploma ☐ Yes ☐ No ? (answer only if you have selected one of these majors: Chemistry, Education, Mathematics, English and Psychology).

15. Are you planning to apply to the military academy?

☐ Yes ☐ No

16. List any community service workshop, event or project, or any organization you have been involved in:

Name of event, project or organization	Date of event From To	Event Location	Role Played / Task Handled	Organizer name
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

If you have additional activities you may include them in a supplemental page and attach it to the application.

17. List the secondary school(s) you have attended during the past three years.

Full Name of Secondary School	Geographical Location (Specify governorate)	Date of Attendance From To	Diploma or Certificate Obtained / Expected	Class Completed (Specify section)
a. ....	.....	.....	.....	.....
b. ....	.....	.....	.....	.....
c. ....	.....	.....	.....	.....



18. In case you have any physical challenge, tell us about it. (this information is necessary to ensure we provide the facilities and support needed if any. This information will not constitute any basis for discrimination during the selection process).

.....  
.....  
.....

19. In case you did not attend any school last year, indicate what were you doing and the reasons.

.....  
.....  
.....

20. How did you learn about this scholarship? .....

.....  
.....

I, the undersigned, hereby certify that the above information is accurate and complete. I authorize verification of all statements contained therein and give the university the absolute discretion to use these documents whenever and wherever it deems fit. I understand that withholding information, misrepresentation, or forgery of the presented documents renders me subject to immediate dismissal from the university and all the applicable legal penalties.

I authorize the Lebanese American University to give access to any individual organization/institution requesting information from the Directory Information detailed in the University Confidential Policy. Furthermore, I understand that Non-Directory Information will not be available to any organization/institution prior to securing my written consent.

I further understand that all Lebanese American University staff, administration, faculty, and advisors may access Non-Directory Information when warranted, and without my consent, in order to facilitate my enrollment and educational process, subject to the terms of the University Confidentiality Policy.

If requested by guardians/parents, the university will release grades and other relevant information. This document is considered a valid release upon signature.

All documents submitted by applicants become the property of LAU and may not be reclaimed.

Signature of Applicant .....

Date .....





**USAID**  
FROM THE AMERICAN PEOPLE



**LAU**  
الجامعة اللبنانية الأمريكية  
Lebanese American University

**FINANCIAL AID APPLICATION  
UNIVERSITY SCHOLARSHIP PROGRAM (USP V)  
ACADEMIC YEAR 2014-2015**

**For University Use Only**

ID # .....

Date Received .....

PHOTO

(USE BLOCK LETTERS. USE DRY INK, APPLICATION WRITTEN IN PENCIL WILL BE REJECTED)

**1. Name in English (as in official documents)**

.....  
First Name

.....  
Father's / Middle Name

.....  
Family Name

**2. Personal Contact Information**

.....  
Home Phone Number

.....  
Personal Mobile Number

.....  
Parent's Phone Number

**3. Father's Information**

.....  
First Name

.....  
Father's / Middle Name

.....  
Family Name

☐ Self-employed    ☐ Employed    ☐ Unemployed    ☐ Deceased    Occupation .....

**4. Mother's Information**

.....  
First Name

.....  
Father's / Middle Name

.....  
Family Name

☐ Self-employed    ☐ Employed    ☐ Unemployed    ☐ Deceased    Occupation .....

**5. Do any of your parents have a serious medical condition?**

Yes ☐    No ☐

If yes, please provide supporting documents. \*

USP V FINANCIAL AID APPLICATION

6. Sibling Information (brothers and sisters)					
Name	Age	Education / Occupation * (Current Year)	Annual Tuition Fees / Income	Benefiting from USP I, USP II or USP III YES/NO	
1.					
2.					
3.					
4.					
5.					
If student: Specify name of school / university and tuition. (Attach supporting documents) *					
If working: Specify name of company and income. (Attach supporting documents) *					
7. Assets					
Owned Properties الممتلكات	Location موقع العقار	Real Estate Lot No. رقم العقار	Year Purchased سنة الشراء	Area (Sq.m.) المساحة (بالمتر المربع)	Estimated Present Value (in \$) القيمة الحالية (دولار \$)
Business: * الممتلكات التجارية					
Home(s): * المنزل / منازل					
Building(s): No. of floors... * أبنية – عدد الطوابق...					
Land: No. of lots... * أراضي – عدد القطع...					
Owned Cars المركبات المملوكة	Owner المالك	Make نوع المركبة	Model Year سنة التصنيع	Year Purchased سنة الشراء	Present Value (in \$) القيمة الحالية (دولار \$)
Family Cars * (Including the applicant's) المركبات العائلية (بما في ذلك مقدم الطلب)					
8. Income / Expense Detailed Information (in \$) معلومات مفصلة عن الإيرادات والمصاريف السنوية: (دولار \$)					
Income Details تفاصيل الدخل	Father الوالد	Mother الوالدة	Other (Specify) أخرى (حدد)		
Basic salary * الراتب الأساسي					
Benefits (educational, bonus, family allowance, transportation, extra month, rewards...) * مستحقات أخرى (تعليمية، عائلات، تعويضات عائلية، مواصلات، أشهر إضافية، مكافآت...)					
Interest and / or investments * فوائد مصرفية و/أو استثمارات					
Income from private business * مداخيل من الأعمال الخاصة					
Other income (Specify) * إيرادات أخرى (حدد)					
<b>Total Income</b> مجموع الإيرادات					
Expense Details تفاصيل المصاريف	Annually سنوياً				
Household expenses (food, clothing & other supplies) نفقات الأسرة المعيشية (أغذية، ملابس ولوازم أخرى)					

Utilities (electricity, water, mazut)	نفقات المرافق (كهرباء، مياه ومازوت)	
Telephone	الهاتف	الجوال Fixed Line الثابت
Cars (taxes*, insurance, gasoline, maintenance) (المركبات (ضرائب، تأمين، بنزين وصيانة)		
House rent, taxes & maintenance *	إيجار المنزل، ضرائب وصيانة	
School / University tuition & other fees (excluding applicant's) * رسوم مدرسية وجامعية بالإضافة إلى رسوم أخرى * (تأسيثاء مقدم الطلب)		
Lodging (dorms / apartment rent) *	سكن طلابي (سكن طلابي أو إيجار شقة)	
Transportation (bus, taxi...)	مواصلات (حافلات، سيارات أجرة...)	
Travel expenses	مصاريف سفر	
Medical insurance *	تأمين صحي	
Life insurance: <input type="checkbox"/> Term <input type="checkbox"/> Investment تأمين على الحياة: <input type="checkbox"/> سنوي <input type="checkbox"/> استثمار		
Household help (maid, driver, daycare...)	مساعدات منزلية (خادمة، سائق ورعاية نهارية...)	
Loan repayment * (Specify) House	سكني	
Car	مركبات	
Business	تجارية	
Other	أخرى	
Income tax / NSSF or Coop charges ضريبة الدخل / ضمان اجتماعي أو تعاونية الموظفين		
Other expenses (Specify)	مصاريف أخرى (حدد)	
Total Expenses	مجموع المصاريف	
Net Income (Total Income minus Total Expenses) الإيراد الصافي (المجموع الإيرادات بعد خصم مجموع المصاريف)		

9. Are you receiving any educational assistance?  
☐ Yes ☐ No  
 If yes, please declare source and provide documentation. \* ..... Amount .....

10. Please provide two references (non-relatives) whom LAU may contact for additional verification.

Name .....	Telephone Number .....
Name .....	Telephone Number .....



We hereby declare that the aforementioned information is true, accurate and complete.

We also understand that this application will not be processed if not fully completed and that the student who gets Financial Aid based on incorrect information will have to pay it back.

We authorize the University to verify all statements contained therein by any means it deems necessary. We waive any claim to privacy or confidential information that might arise out of the inquiry conducted by the University for purposes of verifying data stated in this application or during the interview.

We further undertake to inform the University of any positive change as soon as it happens if it affects our financial status as presented above.

Any document submitted to LAU becomes the property of the University and will not be returned or photocopied.

Date	Student's Signature	Parent's Name	Parent's Signature
------	---------------------	---------------	--------------------

**\* Required Documents:** All the asterisked points, if applicable, are supposed to be documented when submitting the Financial Aid Application. A checklist of the required documents is attached for your perusal.



## A. EMPLOYEE INCOME STATEMENT

EMPLOYEE'S NAME: .....	AMOUNT (in \$) If "none", kindly indicate as such.
Monthly Basic Salary	
Family Allowance	
Transportation	
Accommodation	
Profit Sharing Amount from Employer	
Bonus	
Commission	
Any Other Benefit .....	
Educational Benefit ( <i>each sibling separately</i> )	
1.	
2.	
3.	
4.	
5.	
No. of months payable / year .....	

The above is to be filled and submitted with covering letter from the employer declaring position and years of service.

Employer's Name & Seal: .....

Employer's Signature: ..... Date: .....

## B. Self-employed Income Statement

Name of Institution (if applicable): .....

Registration No. .... Date .....

Company's / Owner's Nature of Work (Detailed): .....

.....

Address & Telephone Number: .....

.....

Number of Employees/Workers: .....

Annual Business Gross Income: \$.....

Annual Business Net Income : \$.....

Name & Seal: .....

Signature : ..... Date: .....

N.B. Official company and shareholders' documents as well as official recent Income Tax / Balance Sheet are to be submitted.

Section "A" or "B", or "A & B" of this form should be filled for every earning member of the family & for each position held.

UNIVERSITY OF KENYA

11

## أ. إفادة دخل الموظف

إسم الموظف .....	المبلغ إن لم يوجد الرجاء الإشارة بـ "لا"
المعاش الشهري الأساسي	
التعويض العائلي	
بدل مواصلات	
بدل سكن	
المبلغ الناتج عن المشاركة بأرباح المؤسسة	
عائوة	
عمولة	
تعويضات أخرى	
منحة دراسية (كل ولد على حدة)	
١.	
٢.	
٣.	
٤.	
٥.	
عدد الأشهر المنفوعة سنوياً .....	

يجب ملء الإستمارة الميئة أعلاه وإرفاقها برسالة صادرة عن رب العمل تصرح عن المنصب الذي يشغله الموظف وتبين عدد سنوات الخدمة.

إسم رب العمل: .....

الإمضاء: ..... خاتم المؤسسة: ..... التاريخ: .....

## ب. إفادة الدخل عن عمل خر

إسم المؤسسة (بحال وجودها): .....

ترخيص / علم و خير: رقم ..... تاريخ .....

طبيعة عمل المؤسسة / المالك: (بالتفصيل) .....

.....

العنوان والهاتف: .....

.....

عدد الموظفين / الأجراء: .....

مدخول العمل الإجمالي السنوي: .....

مدخول العمل الصافي السنوي: .....

الإسم والخاتم: .....

التاريخ: ..... الإمضاء: .....

ملاحظة: الرجاء إرفاق المستندات الرسمية للشركة والشركاء، بالإضافة إلى الميزانية وتصريح ضريبة الدخل الرسمية للسنة المنصرمة.

على كل فرد عامل من أفراد العائلة أن يملأ الحقل المناسب من هذه الإستمارة (أ)، (ب) أو (أب) وفي حال العمل لدى أكثر من مؤسسة فمن المتوقع ملء استمارتين منفصلتين



**LEBANESE AMERICAN UNIVERSITY**  
**USP V FINANCIAL AID DOCUMENTS CHECKLIST**

STUDENT'S NAME: ..... ID: .....

☐ Photograph ☐ Applicant's Recent Individual Civil Record

Recent Employment Certificate (Covering Letter (CL) from employer & Income Statement (IS)):

☐ Father ☐ CL ☐ IS ☐ Mother ☐ CL ☐ IS  
 Other Family Members ..... ☐ CL ☐ IS  
 ..... ☐ CL ☐ IS ☐ ..... ☐ CL ☐ IS

☐ Official Company and Shareholders' Documents Pertaining to Private Business  
☐ Official Recent Income Tax/ Balance Sheet of Private Business  
☐ Photocopy of Rented out Property Recent Rent Contracts

Recent School Statements or Receipts covering ONE WHOLE Academic Year for each studying dependent:

☐ ..... ☐ ..... ☐ .....  
☐ ..... ☐ ..... ☐ .....

☐ Educational Benefits Or Assistance (Official documents)

☐ Recent Family Civil Status Record (Issued within six months)

Photocopy of Recent Rent Contract (If recent contract not available, then an old one plus recent rent receipts covering current year). If using a friend's or a relative's property or rented premises, then a photocopy of their Rent Contract or Deed:

☐ House ☐ Business

Photocopy of Deeds of all property owned as well as all inherited property, even if not allotted yet (i.e. deed in name of original owner)

☐ House ☐ Business ☐ Others

Photocopy of Car(s) Registration(s) and recent Mecanique (Taxes) Documents:

☐ ..... ☐ ..... ☐ .....

☐ Photocopy of Loan Agreement(s) with supporting documents

☐ Photocopy of Medical Insurance Premium Document

☐ Other Documents (Specify):

.....

Received by ..... Date .....

Signature .....

USPV FINANCIAL AID APPLICATION

13

## الجامعة اللبنانية الأميركية

### جدول بالوثائق المطلوبة لبرنامج مساعدة الطلبة الجامعيين (الخامس)

إسم الطالب: ..... الرقم المتسلسل: .....

☐ صورة فوتوغرافية ☐ إخراج قيد فردي للطلاب

عقد العمل الحالي ومضمونه: (رسالة توضيحية (ر ت) من ربّ العمل بالإضافة إلى تصريح بالمعاش (ت م)): ☐ الأب ☐ (ر ت) ☐ (ت م) ☐ لأم ☐ (ر ت) ☐ (ت م)  
أعضاء أخرى من العائلة:

..... ☐ (ر ت) ☐ (ت م)  
..... ☐ (ر ت) ☐ (ت م)  
..... ☐ (ر ت) ☐ (ت م)

☐ صور عن الوثائق الرسمية المبيّنة لتوزيع الحصص في الشركات الخاصة  
☐ البيانات الرسمية لضريبة الدخل والميزانية العامة المقدمة لوزارة المال عن العمل الخاص  
☐ صور عن وثائق الملكية المؤجرة مع عقود الإيجار الحالية

مستندات بالمدفوعات المدرسية السنوية لكل من الأولاد المسجلين في المدارس أو الجامعات:

..... ☐ ..... ☐  
..... ☐ ..... ☐

☐ وثائق رسمية للمستحقّات أو المساعدات التعليمية

☐ إخراج قيد عائلي (فترة إصداره لا تزيد عن السنة أشهر)

صور عن عقود الإيجار الحديثة (أو إيصالات رسمية في حال عدم توفر العقد عن السنة الحالية). أمّا في حال استعمال عقار أحد الأقرباء أو الأصدقاء عندها يجب تسليم عقد إيجارهم أو صكّ الملكية:  
☐ البيت ☐ العمل

صور عن وثائق الملكية (المشترأة أو الموروثة) أو تلك التي بإسم المالك الأساسي إذا لم يتمّ تسجيلها بعد  
☐ البيت ☐ العمل ☐ أشياء أخرى

صور عن الوثائق الرسمية لدفاتر السيارات والمركبات الآلية والضرائب المدفوعة (الميكانيك):

..... ☐ .....

☐ صور عن الوثائق الرسمية عن اتّفاقيات القروض

☐ صور عن وثائق التأمين الصحي

☐ صور عن مستندات أخرى: (مع تحديد نوعيتها)

.....

سُلمت المستندات إلى ..... بتاريخ .....

الأعضاء .....

retaining distinguished faculty who EXCEL  
g DIVERSE STUDENTS & Embracing liberal a  
es for rigorous research and for the dissemination  
conomically and working on promoting & Cre  
ommitted to excellence in service & Amer  
lly who excel in teaching financial aid services, students ce



academically intellectually stimulating and is rela  
d to excellence in service d Lebanese Universit  
its centeredness, civic ngagement, the education scholarship, the education of leaders in a

This image shows a full page of a document template designed for handwriting practice. It consists of approximately 20 evenly spaced, horizontal blue dashed lines running across the entire width of the page. The background is plain white, providing a clear guide for letter height and placement. There are no margins, text, or other markings present.



Contact us at:

**Admissions Office  
Beirut Campus**  
P.O. Box 13 - 5053  
Chouran Beirut 1102 2801  
Lebanon  
Tel 01 786464/56 ext 1355  
Fax 01 786454  
admissions.beirut@lau.edu.lb

**Admissions Office  
Byblos Campus**  
P.O.Box 36  
Byblos  
Lebanon  
Tel 09 547254/62 ext 2191  
Fax 09 546560  
admissions.byblos@lau.edu.lb

[www.lau.edu.lb/usp](http://www.lau.edu.lb/usp)





## Annex 5: Media Appearance: You tube link

[https://www.youtube.com/watch?feature=player\\_embedded&v=LEhALb02jo#t=29](https://www.youtube.com/watch?feature=player_embedded&v=LEhALb02jo#t=29)

## Annex 6: Facebook and Twitter Ad.



**LAU**  
December 3, 2013

Like · Comment · Share 185 1

Like · Comment · Share 184 2 1

University Scholarship Program (USP V) at LAU — with Fares Mesmar and 2 others.

**University Scholarship Program (USP V) at LAU**

**USAID**  
FROM THE AMERICAN PEOPLE

**LAU**  
الجامعة اللبنانية الأمريكية  
Lebanese American University

The Lebanese American University (LAU) is pleased to introduce and launch the University Scholarship Program (USP V) that aims to provide undergraduate scholarships to 54 promising public high school students from all 6 governorates of Lebanon.

This program is made possible with the support of the American people through the United States Agency for International Development (USAID). USP V is very ambitious, generous and opens the door to a whole new generation of Lebanese to access university education at LAU.

If you are accepted, USP V will cover the following: Full tuition fees, Medical insurance, Book allowance, Student housing or transportation allowance, a monthly stipend and a Laptop.

The University Admission offices will contact the Lebanese public high schools to disseminate all information related to the program, the eligibility criteria and the required documents.

The deadline to submit USP V Applications for Admission and for Financial Aid is March 31, 2014.

You may contact us at:

<b>Admissions Office</b> Beirut Campus P.O. Box 13-5053 Chouran, Beirut 1102 2801 Tel: 01-786456/64 ext. 1355 Fax: 01-786454 admissions.beirut@lau.edu.lb	<b>Admissions Office</b> Byblos Campus P.O. Box 36 Byblos, Lebanon Tel: 09-547254/62 ext. 2191 Fax: 09-546560 admissions.byblos@lau.edu.lb
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[www.lau.edu.lb/usp](http://www.lau.edu.lb/usp)

**Annex 7:** Pictures for Public High School Visits









